

To know more about the library visit the  
library webpage

[www.abplibrary.weebly.com](http://www.abplibrary.weebly.com)

# Academic Bridge Program

## Copyright Policy

The ABP Library strictly abides by the Qatar Copyright laws and other International Copyright and Intellectual Property laws (Law No. 7 of 2002) on the Protection of Copyright and Neighboring Rights. These laws govern the making of photocopies or other reproductions of copyrighted materials and any violation of these laws will be treated as an offense and a violation of Qatar laws.

International copyright laws in general and Qatar copyright law in particular allows libraries and similar institutions to copy any copyrighted material under the "fair use" policy, provided the reproduction is not used for any purpose other than private study, scholarship, or research [Chapter V: Restriction on Copyright and Neighboring rights 21-(2) (a) & (b)]. If a patron makes a request for copying and later uses a photocopy or reproduction for purposes in excess of "fair use", then the user may be liable for copyright infringement. The Library reserves the right to refuse or accept a copying order, if in its judgment; fulfillment of the order would involve violation or infringement of copyright and intellectual property laws.

Please visit the library webpage to read more about the copyright laws in Qatar  
<http://abplibrary.weebly.com/copyright-policy.html>



Contact the Librarian for any  
assistance

44542167, 44542170  
[skumaresan@qf.org.qa](mailto:skumaresan@qf.org.qa)

## Know Your Library



## Library Mission

The mission of ABP library is to “provide the best possible information services and resources to the Academic Bridge Program community (ABP students, faculty and staff) in order to advance the mission of ABP”.

## How are the books arranged in the library?

All books in the Library are arranged according to their subject, based on the Library of Congress Classification system.

Alphabets representing subjects are pasted on top of the racks for easy identification.

Call numbers are printed on the spine of books.

LB  
2343.32  
.G68  
1994  
(Example of a call number)

## How can I find the book that I want?

The library is computerized and uses a Library Management Software called “Destiny”. You can look into this software to find whether or not the library holds a copy of the book that you want. You can access Destiny from the site <http://library.qf.org.qa> and click on the link to ABP.

## What are the materials available in the library?

Books for reference, books for borrowing, periodicals & electronic databases

## How many books can I borrow from the library?

You can borrow up to 5 books at a time and have them for two weeks. If you want to have them further, the books would be renewed for another two weeks. However, if there are others who want that book you have borrowed, you would be asked to return them.

You may also borrow books from other libraries in the Education City through the ABP librarian on inter library loan.

## Can I use my laptop inside the library?

Yes, you can use your laptop or other such PDAs for accessing internet and the library catalogue. However, you will not be able to access the electronic databases in your personal devices because these are accessible only from the ABP computers.

Using mobile phones is restricted inside the library, so make sure you turn your mobile phones to silent mode while you are in the library. In case you need to attend a call or make one, you are encouraged to do so outside the library.

## Can I use the computers in the library?

Computers in the library may be used for educational purpose only. That includes browsing the library catalogue, accessing the electronic databases and other such activities.

High speed internet connectivity is available in the computers and Wire Free internet access is also available throughout the LAS building.

## Can I drink my coffee inside the library?

No! Food and beverages are strictly not allowed inside the library, you may however bring your water bottle.

## How can I access the electronic databases?

Visit the library webpage <http://abplibrary.weebly.com/library-database.html> Click on the Databases that you want to access.

## How can I choose the right database for my research?

Use the library research guides to know about the recommended databases for each subject. Go to the link <http://abplibrary.weebly.com/research-guides.html> and click on the subject of your choice. You will see the recommended books and other materials for the subject and on the top right corner you will find the link to the recommended databases.

## Library Services & Facilities

- ✓ Borrow up to 5 books for 2 weeks.
- ✓ Reference and research assistance.
- ✓ Printing, Photocopying & Scanning.
- ✓ Borrow books from other libraries in the Education City through Inter library loan.
- ✓ Access to electronic databases and other scholarly content online.
- ✓ Wire-free internet access.
- ✓ Technology Assistance to Special needs

## Library Hours

Sunday -Wednesday  
08.00 A.M to 04.00P.M

Thursday 08:00 A.M to  
03:30 P.M

Friday and Saturday  
Closed